



GOVERNMENT OF WEST BENGAL
Office of the Principal

SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649




matanginicollege@gmail.com/ principal@matanginicollege.ac.in 03228-262261/262262 www.matanginicollege.ac.in

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

SAMPLE FEEDBACK FORMS 2021-2022

SI No	Particulars
1.	Sample Filled-in Feedback from Student
2.	Sample Filled-in Feedback from Teacher




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Sample Filled-in Feedback from Student

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SHAHID MATANGINI HAZRA GOVT GENERAL DEGREE COLLEGE FOR WOMEN
Government of West Bengal, Affiliated to Vidyasagar University
Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur, PIN: 721649

STUDENTS FEEDBACK FORM 2021-22
Teaching, Learning etc.

Please go through the questions carefully and put tick mark (v) against the correct option of your choice based on your experience in the College. This is important for further development of your college. Do not disclose your name and roll no.

Your department Chemistry..... Semester IV..... Age in Completed Years.....

Sl No	Feedback Questionnaire	Options	Tick here
1.	How much of the syllabus was covered in the class?	85% to 100% 70% to 84% 55 to 69% 30 to 54%	<input checked="" type="checkbox"/>
2.	How well did the teachers prepare for the classes?	Thoroughly Effectively Satisfactorily Poorly	<input checked="" type="checkbox"/>
3.	How well were the teachers able to communicate?	Always effective Sometimes effective Moderate Poor Communication	<input checked="" type="checkbox"/>
4.	The teacher's approach to teaching can best be described as	Excellent good Fair Poor	<input checked="" type="checkbox"/>
5.	Fairness of the internal evaluation process by the teachers.	Always fair Usually fair Sometimes unfair Always unfair	<input checked="" type="checkbox"/>
6.	Was your performance in assignments discussed with you?	Every time Mostly Occasionally Never discussed	<input checked="" type="checkbox"/>
7.	Does the institute take active interest in promoting Internship, student exchange, field visit opportunities for students.	Regularly Often Rarely Never	<input checked="" type="checkbox"/>
8.	The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.	Strongly agree Agree Neutral Strongly disagree	<input checked="" type="checkbox"/>
9.		Strongly agree	

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Sample Filled-in Feedback from Student

	The institution provides multiple opportunities to learn and grow.	Agree	<input checked="" type="checkbox"/>
		Neutral	<input type="checkbox"/>
		Strongly disagree	<input type="checkbox"/>
10.	Teachers inform you about your expected competencies, course outcomes and programme outcomes.	Every time	<input checked="" type="checkbox"/>
		Mostly	<input type="checkbox"/>
		Occasionally	<input type="checkbox"/>
		Rarely	<input type="checkbox"/>
11.	Your mentor does a necessary follow-up with an assigned task to you.	Every time	<input checked="" type="checkbox"/>
		Mostly	<input type="checkbox"/>
		Occasionally	<input type="checkbox"/>
		Rarely	<input type="checkbox"/>
12.	The teachers illustrate the concepts through examples and applications.	Every time	<input checked="" type="checkbox"/>
		Mostly	<input type="checkbox"/>
		Occasionally	<input type="checkbox"/>
		Rarely	<input type="checkbox"/>
13.	The teachers identify your strengths and encourage you with providing right level.	Strongly agree	<input checked="" type="checkbox"/>
		Agree	<input type="checkbox"/>
		Neutral	<input type="checkbox"/>
		Strongly disagree	<input type="checkbox"/>
14.	Teachers are able to identify your weaknesses and help you to overcome them.	Strongly agree	<input checked="" type="checkbox"/>
		Agree	<input type="checkbox"/>
		Neutral	<input type="checkbox"/>
		Strongly disagree	<input type="checkbox"/>
15.	The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process	To a great extant	<input checked="" type="checkbox"/>
		Moderate	<input type="checkbox"/>
		Very little	<input type="checkbox"/>
		Not at all	<input type="checkbox"/>
16.	The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enhancing learning experiences.	To a great extant	<input checked="" type="checkbox"/>
		Moderate	<input type="checkbox"/>
		Very little	<input type="checkbox"/>
		Not at all	<input type="checkbox"/>
17.	Teachers encourage you to participate in extracurricular activities.	Strongly agree	<input checked="" type="checkbox"/>
		Agree	<input type="checkbox"/>
		Neutral	<input type="checkbox"/>
		Strongly disagree	<input type="checkbox"/>
18.	Efforts are made by the institute/ teachers to inculcate soft skills, life skills and employability skills to make you ready for the world of work.	To a great extant	<input checked="" type="checkbox"/>
		Moderate	<input type="checkbox"/>
		Very little	<input type="checkbox"/>
		Not at all	<input type="checkbox"/>
19.	What percentage of teachers use ICT tools such as PPT, Multimedia, Projector etc. while teaching.	Above 90%	<input checked="" type="checkbox"/>
		70-89%	<input type="checkbox"/>
		50-69%	<input type="checkbox"/>
		30-49%	<input type="checkbox"/>
20.	The overall quality of teaching-learning process in your institute is very good.	Strongly Agree	<input checked="" type="checkbox"/>
		Agree	<input type="checkbox"/>
		Disagree	<input type="checkbox"/>
		Strongly Disagree	<input type="checkbox"/>

IQAC – SMHGCW - STUDENTS FEEDBACK FORM Teaching, Learning etc.



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Sample Filled-in Feedback from Student

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STUDENTS FEEDBACK FORM – Academic Performance, Ambience etc.
Please go through the questions carefully and put tick mark (v) against the correct option of your choice based on your experience in the College. This is important for further development of your college. Do not disclose your name and roll no.

A: Excellent | B: Good | C: Fair | D: Poor

Your Department Chemistry Semester IV Academic Year 2021-22

A. Your opinion about the COLLEGE

- 1. Natural environment: [A] [B] [C] [D]
2. Security arrangement: [A] [B] [C] [D]
3. Cleanliness of the Campus & Classrooms: [A] [B] [C] [D]
4. Cleanliness of the toilets:
(a) Are the toilets being cleaned regularly? [A] [B] [C] [D]
(b) Students are careful keeping toilet clean. [A] [B] [C] [D]
5. Building and classroom space. [A] [B] [C] [D]

B. Your opinion about your DEPARTMENT

- 1 Help from Departmental Seminar Library: [A] [B] [C] [D]
2 Departmental interactions with Parents/Guardian: [A] [B] [C] [D]
3. Availability of instruments, chemicals, reagents in laboratory: [A] [B] [C] [D]
4. Quality of equipment. available: [A] [B] [C] [D]
5. Presence of teachers to help you in the laboratory: [A] [B] [C] [D]
*No 3,4 & 5 are applicable for lab-based departments.

C. Your opinion regarding help OUTSIDE CLASSROOM

- 1. Academic counselling/tutorial/special class: [A] [B] [C] [D]
2. Seminars/invited lectures organized in the dept: [A] [B] [C] [D]
3. Field work/Educational tours/Intercollege Competitions/ Seminars/Workshops etc. [A] [B] [C] [D]
4 Through personal counselling: [A] [B] [C] [D]

D. Your opinion regarding COLLEGE LIBRARY

- 1. Availability of books/journals in the library: [A] [B] [C] [D]
2. Help from the Librarian: [A] [B] [C] [D]



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Sample Filled-in Feedback from Student

E. Your opinion about COLLEGE ADMINISTRATION

- 1. Internal examination system in the college:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 2. Monitoring about your attendance:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 3. Authority's concern about your grievance redressal:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 4. Assistance from college to avail different scholarships:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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- 5. Admission process is transparent and merit based.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 6. Anti-ragging procedure is followed as per guidelines.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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F. Your opinion about EXTRA-CURRICULAR ACTIVITIES

- 1. Standard and variety of cultural activities in the College:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 2. Participation in games and sports in the college:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 3. Your impression about activities of Students' Body:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 4. Your Impression about College Fest:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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G. Your opinion about OTHER FACILITIES IN THE COLLEGE

- 1. Cleanliness, Space and Environment of the College Canteen:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 2. Quality and Cost of food in the canteen:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 3. Common room:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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- 4. Drinking water facility:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 5. First Aid:

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 6. Career counselling cell:

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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- 7. Computer Training:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Mention a few of your suggestions for further improvement

- 1. Clean toilet.
- 2.
- 3.



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Sample Filled-in Feedback from Teacher

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**FEEDBACK FORM FOR FACULTIES ON SYLLABUS AND ITS TRANSACTION
FOR SESSION: 2021-22**

Name of the faculty : [Redacted]
Designation : [Redacted]
Department : [Redacted]
Date : 10/11/21

Please go through the questions carefully and select the correct option of your choice based on your experience in the college for further development.

Sl No	Feedback questions	Strongly agree	Agree	Somewhat agree	Disagree	Strongly disagree
1.	The objectives of the course are well defined and clear to both teachers and students.		✓			
2.	The depth of the course content is adequate to have significant learning outcomes.		✓			
3.	The syllabus is need based and up to date with focus on contemporary developments.		✓			
4.	The syllabus has a good balance between Theory and Tutorials/ Practical-work.		✓			
5.	The Internal assessment work will make an improvement on the course grade of students.	✓				
6.	Syllabus is sufficient to bridge the gap between industry standards /current global scenarios and academics.		✓			
7.	The allocation of the credits to the course is appropriate.		✓			
8.	The syllabus is compatible and well distributed within the limited time frame of the semester system.			✓		
9.	The syllabus is suitable for both slow and fast learners.			✓		
10.	Sufficient reference material and books are available for the topics mentioned in the syllabus.		✓			
11.	The course inculcates ethical and moral values among the students so as to make them good citizens.		✓			



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