



Shahid Matangini Hazra Govt. General Degree College for Women

Government of West Bengal, Affiliated to Vidyasagar University

Chakshrikrishnapur, Kulberia, P.O: Kulberia, Dist: Purba Medinipur, PIN: 721649



1. Action Taken Report on STUDENT Feedback : 2022-23

The Action Taken Report is based on the feedback received from students. Their suggestions and recommendations have been analysed and suggestions were placed in the IQAC meeting dated 31.07.2023, for appraisal and suggestions of members and for further action.

In the academic session, feedback was obtained through Google form. Total 475 feedback was received from the students. Based on the suggestions/recommendations from students, proactive measures on the following have been taken-up for improvements:

Adequate availability of drinking water:

- Additional water filters have been installed in the campus to ensure easy access to clean and safe drinking water.
- Regular maintenance and monitoring have been implemented to ensure uninterrupted water supply.

Timely cleaning of toilets and availability of sanitary facilities:

- A revised cleaning schedule has been implemented to ensure that toilets are cleaned more frequently throughout the day.
- Adequate sanitary facilities, including soap dispensers and sanitary napkin disposal units, have been provided.

Improvement in canteen facility:

- Based on student feedback, the canteen menu has been updated to offer affordable food options.

Improvement in Laboratory equipment:

- Regular monitoring are being done by the department to upkeep all laboratory equipment in optimal working condition.

Introduction of a basic computer course:

- In response to students' demand, we have taken-up to conduct two days hands-on training course on ICT aims to equip students with basic skills that are increasingly relevant in today's world. Also planned to introduce a basic computer course as optional value-added course module. This value-added course aims to equip students with essential digital

Enriching the college library with more books:

- Efforts have been made to provide access to e-books and online databases, broadening the available resources for research and learning.
- The central library is automated using ILMS Koha 22.05 that enhances efficiency, user experience, resource management facilitating manual to OPAC searching and digital access.





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- Initiatives has been take-up to enrolling in NLIST, INFLIBNET subscription and implementation of QR code facility.

Implementation of green initiatives on the college campus:

- To foster environmental sustainability, the college has focussed approach to enhance the green initiatives drive.
- Green spaces have been developed, and the planting of trees and plants for outdoor as well as indoor has been undertaken to create a greener and more eco-friendly campus.

These actions demonstrate our commitment to the well-being and satisfaction of our students. We look forward to further enhancing the college environment in collaboration with the student community.

Piku Dae Gupta.

IQAC Coordinator
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B. M. Hazra

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SUGGESTIONS/RECOMMENDATIONS RECEIVED THROUGH THE FEEDBACK FROM FACULTIES FOR THE SESSION 2022-23

- Enhanced Library resources for reference materials including more e-learning platforms and e-resources on the college website.
- Enhancement in scope for Experiential Learning opportunities through more practical work, field visits, internships and hands-on projects.
- Learning outcome is expected to be more application based, specific and industry standard compliant.
- The course content should be more suitable particularly for slow learners in the CBCS curriculum.

2. ACTION TAKEN REPORT ON TEACHERS' FEEDBACK : 2022-23

In the academic session, feedback was obtained through Google form. Total 31 feedback was received from the teachers.

The Action Taken Report is based on the feedback received from teaching staff members. Their suggestions and recommendations have been analysed and suggestions were placed in the IQAC meeting dated 31.07.2023, for appraisal and suggestions of members and for further action.

The feedback report indicates positive feedback in several areas, including syllabus suitability, clear aims and objectives, fulfilment of course content needs, and availability of infrastructural facilities. However, there are areas for improvement and proactive measures have been taken to strengthen the educational experience. The feedback provided valuable insights into areas of improvement for enhancing the overall learning experience and academic quality for students. The following is a summary of the actions taken:

Enhanced Library Resources for Reference Materials: To facilitate better learning and reference resources for students, significant steps have been taken-up. The vacant post of the librarian has been filled-up by Shri Anupta Jana, Librarian and revamping of the Central library is in progress. This includes addition of more e-learning platforms and e-resources accessible to all students and faculty members. By expanding the digital collection, students can will be able to access a diverse range of reference materials, journals, and other academic resources, thereby strengthening their academic pursuits. The central library is automated using ILMS Koha 22.05 that enhances efficiency, user experience, resource management facilitating manual to OPAC searching and digital access. Initiatives has been take-up to enrolling in NLIST, INFLIBNET subscription and implementation of QR code facility. Thus, now due to availability of full-time library staffs, the Central Library reading room is accessible on all working days during college hours.

Expansion of Experiential Learning Opportunities and Application-Based Learning Outcomes: Acknowledging the importance of practical exposure and experiential learning,



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introduction of NEP 2020 from the current session will enable students to get more opportunities for experiential learning, since undertaking of field works and projects are integral part of the multidisciplinary course. These opportunities will enable students to bridge the gap between theoretical knowledge and real-world applications, fostering a deeper understanding of the subjects and better preparing them for their future careers.

Course Content for Slow Learners: We understand the diverse learning needs of our students and recognize the importance of catering to slow learners. In light of this, enhanced and focussed arrangement has been taken-up for more assignment based remedial classes for such students. To ensure more personalized guidance and enhanced support mechanisms, the mentor-mentee arrangement has been introduced by all departments to provide a conducive learning environment for all students. Keeping in mind socio economic background of students, added support, guidance and motivations are provided in post covid scenarios to prevent discontinuation.

These actions have been initiated with the primary objective of enhancing the overall academic experience and fostering a culture of continuous improvement at our college. The feedback provided by the faculties has been invaluable guiding tools and we are committed to ensuring that the necessary changes are effectively implemented and monitored.

We will continue to solicit feedback from both students and faculties regularly, as their insights remain critical to our ongoing efforts to optimize the learning experience. Moreover, we encourage open communication and collaboration among all stakeholders to achieve the shared goal of providing quality education and nurturing the academic growth of our students.

Piku Dae Gupta.

IQAC Coordinator

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3. ACTION TAKEN REPORT ON FEEDBACK OF NON-TEACHING STAFF: 2022-23

In the academic session, feedback was obtained through Google form. Total 12 feedback was received from the non-teaching staff of the college.

The Action Taken Report based on the feedback received from non-teaching staff members. Their suggestions and recommendations have been analysed and suggestions were placed in the IQAC meeting dated 31.07.2023, for appraisal and suggestions of members and for further action. The following is a summary of the actions taken:

Improvement of College Infrastructure: proposals have been forwarded to the competent authority for necessary repairs and maintenance work to ensure that the buildings, classrooms, and facilities are in optimal condition. This will enhance the overall learning and working experience at the college.

Enhancement of Internet Broadband Facility and Provision for a Generator: Recognizing the significance of a robust internet connection for modern education and administrative functions, upgradation of the internet broadband facility has been done with higher bandwidth to provide faster and more reliable connectivity in college. Additionally, to address power outages and provision for digital inverter has been procured as a backup power source.

Promotion of Tree Plantations: In alignment with our commitment to environmental sustainability and campus beautification, a tree plantation drive alongwith NSS unit of the college has been undertaken. Several tree saplings have been planted across the campus, contributing to a greener and eco-friendly atmosphere. This initiative also aims to raise awareness about the importance of environmental conservation among students and staff.

Renovation of Playground for Students: The student's physical well-being and recreational activities are essential for their holistic development. To provide a safe and enjoyable space for students to engage in sports and other physical activities proposals have been forwarded to the competent authority for improvement of the play-ground and make provisions for volleyball and basketball courts.

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4. SUGGESTIONS/RECOMMENDATIONS RECEIVED THROUGH THE FEEDBACK FROM PARENTS FOR THE SESSION 2022-23

- Special assistance for economically weak & meritorious students.
- Additional scope for extra-curricular activities.
- Improvement of library facility.
- Improvement of drinking water facility, toilet cleaning and sanitation, provision for cycle stand.
- Boundary wall and more tree plantations.

Action Taken Report on Feedback of Parents: 2022-23

In the academic session, feedback was obtained through Google form. Total 329 feedback was received from the Parents.

The Action Taken Report based on the feedback received from parents. Their suggestions and recommendations have been analysed and suggestions were placed in the IQAC meeting dated 31.07.2023, for appraisal and suggestions of members and for further action. The following is a summary of the actions taken:

Special Assistance for Economically Weak & Meritorious Students: Recognizing the importance of supporting economically disadvantaged but academically meritorious students, various scholarships and financial aid program are made available by the government and from the college, necessary awareness programme amongst students has been conducted. In addition to the popular Kanyashree Prakalpa, such program aims to provide proper guidance and support to avail the financial assistance enabling them to pursue their studies with reduced financial burden and a helpdesk has been arranged for students to guide and avail the various govt schemes benefits as and when notified by the respective govt department.

Expansion of Extra-Curricular Activities: To promote holistic development and offer students a well-rounded college experience, expanded the scope of extra-curricular activities and that includes participation in various competition e.g., Poster presentation, wall magazine, participation in various sports, quiz competition, participation in debates etc.

Improvement of Library Facility: Understanding the significance of a well-equipped library in supporting students' academic pursuits, we have undertaken a thorough assessment of the library facility. The vacant post of the librarian has been filled-up by Shri Anupama Jana, Librarian and revamping of the Central library is in progress. This includes addition of more e-learning platforms and e-resources accessible to all students and faculty members. By expanding the digital collection, students can will be able to access a diverse range of reference materials, journals, and other academic resources, thereby strengthening their academic pursuits. The central library is automated using ILMS Koha 22.05 that enhances efficiency, user experience, resource management facilitating manual to OPAC searching and digital access. Initiatives has been take-up to enrolling in NLIST, INFLIBNET subscription and




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implementation of QR code facility. Thus, now due to availability of full-time library staffs, the Central Library reading room is accessible on all working days during college hours.

Enhancement of Drinking Water Facility, Toilet Cleaning, and Sanitation and provision for Cycle Stand: Provision and maintenance of water filters are being done to ensure access to drinking water. Revised cleaning schedule has been implemented to ensure availability of clean toilets throughout the day and adequate sanitary facilities including soap dispensers and sanitary napkin disposal units, have been provided. A designated cycle stand has been planned to implement for students to secure their bicycles conveniently and proposals have been submitted to the competent authority.

Boundary Wall and Tree Plantations: To enhance the safety and security of the college premises, provision for the boundary wall around the campus has been recommended and proposals submitted to the competent authority. In line with our commitment to environmental sustainability, tree plantations activities with NSS team of the college have been undertaken for a greener and healthier campus ecosystem.

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SUGGESTIONS/RECOMMENDATIONS RECEIVED THROUGH THE FEEDBACK FROM VARIOUS STAKEHOLDERS -STUDENTS, FACULTIES & NON-TEACHING STAFFS, PARENTS, ALUMNI FOR THE SESSION 2022-23

SUGGESTIONS/RECOMMENDATIONS RECEIVED THROUGH FEEDBACK FROM ALUMNI FOR UG COURSE

- More focussed and need based syllabus and curriculum is required.
- Shortage of faculty members in certain department impacts completion of syllabus in due time.
- Improvement in library facility.
- More smart classes are required with ICT tools in addition to more e-learning and e-resources.
- Introduction of more skill-based training courses.
- More educational tours for all departments.

5. Action Taken Report on Feedback of Alumni: 2022-23

In the academic session, feedback was obtained through Google form. Total 150 feedback was received from the Alumni.

The Action Taken Report based on the feedback received from Alumni. Their suggestions and recommendations have been considered and suggestions were placed in the IQAC meeting dated 31.07.2023 in identifying areas for improvement, and actions taken to address these concerns. The following is a summary of the actions taken:

Focussed and Need-Based Syllabus and Curriculum:

Acknowledging the importance of practical exposure and experiential learning, introduction of NEP 2020 from the current session will enable students to get more opportunities for experiential learning, undertaking of field works and projects are integral part of the multidisciplinary course. These opportunities will enable students to bridge the gap between theoretical knowledge and real-world applications, fostering a deeper understanding of the subjects and better preparing them for their future careers.

Addressing Shortage of Faculty Members:

To ensure timely completion of the syllabus and maintain the quality of education, proactive steps has been taken to address the shortage of faculty members in certain departments that includes optimization of the agreed scope under the MOU under the faculty exchange programme. In addition to that lecture series has been organized by the various department on syllabus related topics to ensure that students receive comprehensive and in-depth subject





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knowledge. Recommendation submitted to the competent authority for increase of faculty members.

Improvement in Library Facility:

Recognizing the significance of the library as an essential resource center for academic growth, The vacant post of the librarian has been filled-up by Shri Anupta Jana, Librarian and revamping of the Central library is in progress. This includes addition of more e-learning platforms and e-resources accessible to all students and faculty members. By expanding the digital collection, students can will be able to access a diverse range of reference materials, journals, and other academic resources, thereby strengthening their academic pursuits. The central library is automated using ILMS Koha 22.05 that enhances efficiency, user experience, resource management facilitating manual to OPAC searching and digital access. Initiatives has been take-up to enrolling in NLIST, INFLIBNET subscription and implementation of QR code facility. Thus, now due to availability of full-time library staffs, the Central Library reading room is accessible on all working days during college hours.

Integration of ICT Tools and E-Learning Resources:

To enhance the teaching-learning experience we have taken-up to conduct two days hands-on training course on ICT aims to equip students with basic skills that are increasingly relevant in today's world. Also planned to introduce a basic computer course as optional value-added course module. This value-added course aims to equip students with essential digital awareness. E-learning resources has been provisioned in the central library.

Introduction of Skill-Based Training Courses:

Career counselling sub-committee has been organising interactive sessions on prospective job opportunities.

Promotion of Educational Tours for All Departments:

Recognizing the value of experiential learning and exposure to the external world, field works is encouraged by all departments Such activities will provide students with insights into real-world applications and enable them to gain a broader perspective on their chosen disciplines.

Piku Dae Gupta.

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GOVERNMENT OF WEST BENGAL
Office of the Principal

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Memo No. SMA6c/177/2/2023

Date: 08.08.2023

The Inspector of Colleges
Vidyasagar University
Paschim Medinipur, West Bengal,
PIN -721102

Office of the Inspector of Colleges
VIDYASAGAR UNIVERSITY
Midnapore

Received by

Signature with date

Sub: Student and Faculty Feedback Analysis Report by IQAC on Curriculum & Recommendations

Respected Sir,

We are pleased to inform you that feedback conducted by IQAC on the present CBCS curriculum and syllabus was collected for all the programs offered by Shahid Matangini Hazra Govt. General Degree College for Women from the concerned stakeholders in the Academic Year 2022-23 through google form (online) mode. Based on the analysis of the feedback received from the faculty, the following recommendations have been noted:

1. Introduction of a multi-disciplinary flexible curriculum.
2. Emphasise on value-based education for all programs.
3. Transformation of the curriculum towards outcome-based education.
4. Expansion of experiential learning opportunities and application-based learning outcomes.

Based on the analysis of the feedback received from the students, the following observations have been noted:

1. Introduction of skill-based courses that could be offered to students.
2. Inclusion of a project-based curriculum and vocational courses for all programs.

We are pleased to observe that most of the suggested areas have already been implemented in the current academic session (2023-24) under NEP 2020. However, to enhance the scope and broaden the overall approach, we shall be obliged to receive necessary guidance and advisory for further improvisation in our offerings to our students within the ambit of the revised UG curriculum.

Thanking you,

Yours faithfully,


Dr Bijoy Krishna Roy
Principal



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