



GOVERNMENT OF WEST BENGAL

Office of the Principal

SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649



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## Internal Quality Assurance Cell (IQAC) Action Taken Report: 2021-2022

The Internal Quality Assurance Cell (IQAC) of Shahid Matangini Hazra Government General Degree College for Women remained proactive in addressing the unprecedented challenges posed by the COVID-19 pandemic. Off-line classes fully resumed in February 2022. This report covers the actions taken based on the agendas and resolutions from various IQAC meetings held throughout the year.

### Covid-19 Pandemic and Various Responses:

- A 'Covid-19 Help Group' was formed, comprising all faculty members, to address support required by students, faculty, and non-teaching staff during the pandemic.
- The NSS successfully organized a Covid-19 vaccination camp for students. HODs coordinated the effort to update the vaccination status of each student, ensuring comprehensive coverage and safety.
- Continued efforts were made to maintain cleanliness and sanitization processes.

### Campus Initiatives:

- Cleanliness and sanitization efforts were maintained as part of post-Covid-19 protocols. The NSS continued to coordinate green and clean campus initiatives, ensuring a healthy and sustainable environment.

### Service Matters:

- Service confirmation matters were addressed, including the service confirmation of new faculty members, updating service books, and resolving other arising issues.

### Inter-Institutional Collaboration:

- MoUs were executed with Haldia Government College and Tamluk College for academic resource exchange, further strengthening inter-institutional collaboration and resource sharing. These agreements aimed to enhance academic collaboration and resource sharing between the institutions.

### NAAC Accreditation Preparation:

- Preparations for NAAC accreditation initiated, including
  - Induction sessions for faculty members,
  - Orientation Session for SSR preparation,
  - Documentation and Auditing for ensuring thorough and systematic readiness for the accreditation process.

### Feedback from Stakeholders:


- Feedback from stakeholders was collected and analyzed, ensuring continuous improvement in academic and administrative processes.

### Library Activities:

- New Librarian reported and facilitates seamless operation of Central Library services that includes lending and reading room facilities.

IQAC - Action Taken Report 2021-2022



  
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### Academic Audit Report Submission Preparedness:

- The Convenor of the Academic Audit Sub-committee coordinated with HODs to finalize the Academic Audit Report for 2021-22, which was completed and submitted for AISHE portal.

### Internal Academic Audit of Departments:

- An Academic Audit schedule was prepared for department visits by the IQAC. Notifications were sent to HODs to prepare department-related documents for the audit.

### Faculty Development:

- Proposals for CAS of eligible faculty members were processed.
- Faculty members successfully participated in the On-line Faculty Development Programme organized by UGC affiliated Universities.

The actions taken during the year 2021-2022 reflect the institution's commitment to addressing various concerns, from Covid-19 support to academic preparations for accreditation. The formation of a 'Covid-19 Help Group,' the organization of webinars, the execution of MoUs, and ongoing cleanliness initiatives highlight a proactive approach. The institution's efforts to enhance the experiences of faculty, students, and administrative staff are evident in the actions taken following each meeting.

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